

Job Title: Project Manager
Department: FLASH Shared Services
Revision Date: 01/05/23



## Position Overview

FLASH Shared Services is a division of FLASH. FLASH is a dry bulk logistics company that owns and operates several additional companies: Texas Frac, Transload Solutions, and Crossroads Market. We operate in the central United States, from New York to Texas, primarily focused within the Midwest and Texas.

The project manager will oversee all parts of the construction process. Much of our projects currently surround our sand plants in Texas. This includes maintenance to and expansion of our existing facilities. In addition to sand plant construction, our growing and expanding family of companies will utilize this project manager to oversee additional construction projects throughout the country. These may include, but are not limited to, transload facilities, warehousing, truck fleet terminals, and administrative offices.

This position will serve as the main point of contact for contractors as well as the liaison to consultants, executive management throughout the entire organization, and company ownership. This position also includes responsibility for all project personnel, including hiring and establishing training plans for employees. Our corporate Human Resource department will facilitate on-boarding. Any other applicable department within the organization will assist as needed.

## Essential Job Functions

This position must be occupied by a highly motivated individual with solid construction experience, and one that is not averse to working hands-on when necessary. Successful candidate will bring extensive project and personnel management experience. Engineering experience, an ability to read blueprints and drawings, and AutoCAD experience will be a substantial asset. This position is expected to be mindful of expenditures and give thorough thought and consideration to not only budgets but strategic plans.

Travel throughout the US is required, and may be for several weeks at a time. Presently, most of the projects reside in Texas and Wisconsin for 2023.

## Non-essential Job Functions

- Respect of and toward peers, coworkers, and all subsidiary company personnel

## Other Skills/Abilities

- Strong organizational skills
- Ability to read, write, and speak the English language.
- Multi-tasking ability
- Proficient with Windows-based programs computer operating systems, specifically Microsoft Office (Word, PowerPoint, and Excel).
- Communication skills, including oral, written, and electronic.

\* The above list is not an all-inclusive list of duties and/or requirements. You will be expected to perform various tasks as required by the customer. As business objectives changes, so too may the duties.