



Job Title: Crane Operator
Department: Flash Shared Services
Revision Date: 03/06/2023

### **Position Overview**

Responsible for the safe operation of cranes and other heavy equipment in conjunction with construction operations performed by FLASH Shared Services. This position reports to the Director of Shared Services and completes work under their direction to complete various construction projects. This position is part of our traveling construction crew and can expect to travel up to 100% of the time to construction sites, as needed.

### **Job Duties**

Key duties of this position include, but are not limited to:

- Operate a variety of material-moving equipment daily, according to schedule and instructions from manager, setting up the appropriate crane, lift or hoist to complete each task safely and efficiently.
- Inspect machines and equipment daily, perform routine maintenance procedures and minor repairs as required, and initiate additional repair requests from mechanics when necessary
- Control cranes, lifts, and other equipment using standard operating procedures to ensure effective transportation of materials and safety for all personnel on site
- Create and update detailed log of material transportation operations, including information about type of material, movement locations, and additional data requested by manager
- Listen to site manager's plan prior to start of every shift, and complete all required tasks accurately and within assigned deadlines with limited supervision
- Maintain visual and radio contact with ground operators according to best practices and site safety regulations, and respond to questions and instructions clearly and quickly
- Provide additional support to other equipment operators as necessary, including working overtime to complete tasks, operating several types of equipment

### **Skills/Qualifications**

- High school diploma plus minimum of 4 years of experience in crane operation
- Experience working with lift trucks, overhead cranes, and mobile cranes
- Flexibility to work overtime when necessary and travel up to 100%
- Ability to report to remote work locations weekly, or for several weeks at a time, with limited home time
- Excellent coordination, focus, and dedication to following safety protocols
- Experienced in safety-related practices and OSHA/MSHA compliance requirements

### **Additional Requirements**

- Pass toxicity test
- Medical clearance to wear respiratory protection
- Team-oriented, effective communicator (verbal and written), able to offer technical expertise and guidance, and have the ability and willingness to build rapport with team members and external agencies
- Ability to manage multiple tasks and set priorities appropriately
- Willingness to further training or education, if requested

- Experienced in safety-related practices and OSHA/MSAH compliance requirements
- Current computer applications knowledge, including word processing and spreadsheets
- Ability to work independently and objectively
- Communication skills, including oral, written, and electronic
- Proficient with Windows-based programs computer operating systems, specifically Microsoft Office (Word, PowerPoint, and Excel)
- Lift up to 100 pounds, use their hands to handle, control, or feel, objects, tools, or controls, stand for long periods of time, bend or twist their body, repeat the same movements, kneel, stoop, crouch, or crawl, walk or run for long periods of time

\*\*The above list is not an all-inclusive of duties and/or requirements. You will be expected to perform various tasks as required by the company, customer, or external agencies. As business objectives change, so to may the required job responsibilities.

\*Per Diem is paid out for working days when employee is 50+ miles away from home.

\*Standard schedule is 2 weeks on 2 weeks off, but may vary depending on job site needs.